

STATE OF TEXAS PURCHASE ORDER

1. Agency Name & No. TEXAS STATE LIBRARY & ARCHIVES COMMISSION 306 Tax Exempt agency of the Texas State Government	4. Purchase Order No. 306-16-8263	12. HUB: N/A	13. Order Type: Service
2. Agency Billing Address **ACCOUNTING DEPARTMENT** Texas State Library & Archives Commission PO Box 12516 Austin, TX 78711-2516 Email invoices to: AP@tsl.texas.gov Phone: (512) 463-5473; Fax: (512) 475-0185	5. PCC	14. Vendor Identification No: 17460002037-309	
	6. Current Document Num DT-9	15. Vendor Address: UT Austin School of Social Work Institute for Organizational Excellence 1925 San Jacinto Blvd, D3500 Austin, TX 78712	
	7. Total Encumbrance \$1,659.00		
	8. REF DOC	16. Vendor Contact Info: Noel Landuyt Phone: (512) 471-9831 Fax: Email: nlanduyt@austin.utexas.edu	
*VENDOR MUST REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES OR INVOICE WILL BE RETURNED TO VENDOR. THIS PURCHASE HAS BEEN DETERMINED TO BE THE "BEST VALUE."	9. Service Period or Expected Delivery Date: 9/1/2015 - 8/31/2016	<u>INTERNAL PO ONLY</u>	
3. Destination of goods or service FOB Destination Receiving Dock, Room G-007 Texas State Library & Archives Commission 1201 Brazos Street Austin, TX 78701	10. NIGP Code 961-60		
11. Agency Contact: Pam Rodriguez Email: prodriquez@tsl.texas.gov		Phone: (512) 463-3037 Fax: (512) 475-3393	

17. Description

Survey of Employee Engagement (SEE) for FY 2016. Survey Information and Participation invoice is attached.

Fulfilling the requirements for the assessment of human resources as outlined in the LBB and Governor's Office of Budget, Planning and Policy's Fiscal years 2013 - 2017.

18. SFX	INDEX	AY	COBJ	AOBJ	AMOUNT
001	08111	16	7253	7399	\$92.17
002	09111	16	7253	7399	\$92.16
003	09211	16	7253	7399	\$92.17
004	17111	16	7253	7051	\$276.50
005	24111	16	7253	7052	\$276.50
006	43111	16	7253	7054	\$276.50
007	52111	16	7253	7055	\$276.50
008	66117	16	7253	7699	\$276.50
Total:					\$1,659.00

19. Legal Cites: Interagency Cooperation Act as defined in the Texas Government Code, Title 7, Chapter 771

20. Division Tracking Number: ADM 16-081

Per Texas Tax Code 151.309, the Texas State Library and Archives Commission is a tax-exempt agency. If you need further proof of this, please contact the Agency Contact in box #11.

Confirmation of receipt is required, please sign box #23 and return signed PO via email: purchasing@tsl.texas.gov or fax: (512) 475-3393.

22. Approval Signature 	Date 11/8/2016	23. Vendor Signature	Date
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INSTITUTE FOR ORGANIZATIONAL EXCELLENCE

THE UNIVERSITY OF TEXAS AT AUSTIN

306 - Texas State Library & Archives Commission

UT - Austin School of Social Work
 Institute for Organizational Excellence
 1925 San Jacinto Blvd, D3500
 Austin, TX 78712
 (512) 471-9831 fax (512)233-2859

Invoice No:492
 Date:01/05/2016

INVOICE

Finance Contact

Ms. Rebecca Cannon
 Texas State Library & Archives Commission
 1201 Brazos St.
 Austin, TX 78701

(512) 463-6626
 rcannon@tsl.texas.gov

Liaison Contact

Ms. Vanessa Siordia
 Texas State Library & Archives Commission
 1201 Brazos
 Austin, TX 78701

512-463-5496
 vsiordia@tsl.texas.gov

Description	Total
The Center for Social Work Research (CSWR) at the University of Texas at Austin surveyed the attitudes and opinions of employees regarding the organization's work environment. Analysis of the collected data report is returned to the organization.	\$1659.00
TOTAL	\$1659.00

OK to pay, Vanessa H. Siordia 1-8-16

Payment Details: PO

Payment ID:
 Payment #:

Fed ID #74-6000203 TX VID #17460002037-309 (Institute for Organizational Excellence)
 This payment will be deposited into **LOCAL FUNDS** and requires a warrant be used.
 Please remit to above address in 30 days. Questions, contact Noel Landuyt at (512) 471-9831 or via email at mlanduyt@austin.utexas.edu.

Thank You!

**Texas State Library & Archives Commission
Purchase Requisition & Blanket/Non-PR Form**

Fiscal Year 16

*Internal PO
Only*

☒ Purchase Requisition (PR) Blanket/Non-PR*

**RECEIVED
JAN 08 2016
PURCHASING**

Blanket PO # _____
 *CFO Signature not required for blankets
 PO # 306-16-8213
 Division Tracking # ADM 16-081
 Previous PO # 306-14-8220
 Encumbrance Number _____

Vendor Name: Center for Social Work Research - UT
 Address: 1925 San Jacinto Blvd, D3500
 City, State, Zip: Austin TX 78712
 Phone: 512-471-9831 Fax: 512-233-2859
 Contact Name: Noel Landuyt
 Email: nlanduyt@austin.utexas.edu
 Vendor #: 17460002037-309

Requested Delivery Date: _____

DUNS: _____
 SAM Expiration Date: _____

Item Description	Commodity Code	Qty	Unit	Unit Price	Total Amount	Index	Agency Object	Comp Object
Survey of Employee Engagement (SEE) for FY 16	961-60 ✓				\$ -			7253
EXEC	961-60	1	lot	\$ 92.16	\$ 92.16	09111	7399	7253
IRT	961-60	1	lot	\$ 92.17	\$ 92.17	08111	7399	7253
ADM	961-60	1	lot	\$ 92.17	\$ 92.17	09211	7399	7253
ARIS	961-60	1	lot	\$ 276.50	\$ 276.50	52111	7055	7253
LDN	961-60	1	lot	\$ 276.50	\$ 276.50	17111	7051	7253
LDN	961-60	1	lot	\$ 276.50	\$ 276.50	24111	7052	7253
SLRM	961-60	1	lot	\$ 276.50	\$ 276.50	66117	7699	7253
TBP	961-60	1	lot	\$ 276.50	\$ 276.50	43111	7054	7253
Subtotal					\$ 1,659.00	if applicable		
Shipping & Handling								
Grand Total					\$ 1,659.00			

Special Instructions:

Division Proprietary Statement (to be filled out if service or commodity will not be competitively bid)

Vanessa H Siordia *Donna Osborne* 1/8/16

1. Requestor or Contract Manager Signature (always required)

6. Executive Signature (if required)

Date

Vanessa Siordia 512-463-5496

Donna Osborne 1/8/16

Type name & phone number of Requestor or Contract Manager

7. Chief Fiscal Officer (always required)*

Date

Anna Warner 1-8-2016

P Rodriguez 1/8/2016

2. Purchasing Liaison Signature Date

Ordered by Date

Donna Osborne 1/8/16

3. Division Director Signature (always required) Date

1/8/2016
 Estimated Delivery Date

4. If IT related, send PR to Accessibility Team

For Accessibility Team:

ADA Compliant: (circle one) YES NO

5. Director or IRT (if required) Date Received by (signature) Date

CONFLICT OF INTEREST: Per Section 2155.003 of the Texas Government Code, by signing this PR, I certify that I have no interest in, or in any manner am personally connected with, the contract or bid to be awarded under this Purchase Requisition (PR) for the purchase of furnishing, supplies, materials, services, and/or equipment by TSLAC. I further certify that neither I nor any member of my family (spouse or dependent child), have nor will accept or receive from any person, firm or corporation to whom a contract or bid may be awarded, directly or indirectly, by rebate, gift, or otherwise, any money or other thing of value whatsoever, nor shall I/we receive any promise, obligation, or contract for future reward or compensation from any party. I acknowledge that I may be dismissed if it is discovered that I/we have violated the aforementioned statute.

If no vendor is designated by requestor on this PR, the Purchasing staff will notify all signatories for ratification of the above certification to ensure compliance with the statute.

Vendor Change Approvals:

Purchasing Signature

Date

Please initial and date accordingly

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